



Privacy Notice for Amble Youth Project

Introduction

Welcome to the Amble Youth Project's Privacy Notice.

Amble Youth project is a Registered Charity – Number 1139889

Our mission is to empower and inspire young people in Amble to reach their full potential by providing them with opportunities to learn new skills, build relationships, and engage with their community. We strive to create a safe and inclusive space where young people can express themselves, develop their creativity, and explore their passions. Through our programs and events, we aim to foster a sense of responsibility and leadership in our young people, encouraging them to become active participants in shaping their own future and that of their community.

We mainly work with young people aged 8 to 18 from Amble and the surrounding villages, and at times our provision extends up to 25. We want to help our young people grow well and shine

We are committed to respecting and protecting your privacy. This notice explains how we collect, use, and safeguard your personal information.

Personal Data

What is Personal Data

Personal Data is any information that can be used to identify, either directly or indirectly, a living individual. This includes details such as names, addresses, email addresses, and other identifiers that relate to a specific person. Personal data is central to data protection and privacy regulations, aiming to safeguard individuals' rights and ensure responsible handling of their information. Examples of personal data include medical records, phone numbers, and any other information that can be linked to an identifiable person.

Personal Information We Collect

As a youth service, we need to collect sufficient information to meet the aims of our work and deliver it safely.

Primarily we get it from you, but if you are under 16 then your parent or carer must give it to us on your behalf. We don't buy lists of names and only hold the data we need to deliver our work. If you are attending one of our national programmes then we might receive information from, for example, a youth organisation which you already have a relationship with. We would only receive this information if we had your (or your parent/carer's) permission to do that.

We collect personal information that you, as a parent, carer or guardian give us. If over 16, we may collect the data directly from the individual. The type of personal information that we collect is as follows:-:

- Name
- Contact details (address, phone number, email)
- Date of birth
- Emergency contact information
- Health information relevant to our activities, including such as medical or dietary information, or meet learning support requirements

How We Use Your Personal Information

We use personal information for the following purposes:

- To communicate with you about our programmes and events
- To process registration forms for participation
- To ensure your safety and well-being during our activities
- To comply with legal requirements

Sharing Your Personal Information

The data law requires us to protect personal information and we do not share your personal information with third parties except in the following situations:

- With the consent of the individual, or their parent/carer/guardian
- With service providers who help us manage our operations
- If required by law or to comply with legal obligations

Data Security

We take appropriate measures to ensure the security of your personal information. This includes:

- Using secure servers
- Password Protection
- Physical security
- Regularly updating our security protocols

Your Rights

You have the following rights regarding your personal information:

- Access to your information
- Correction of inaccurate information
- Deletion of your information
- Restriction of processing
- Objection to processing

- Portability of your data

To exercise these rights, please contact us at info@ambleyouthproject.org

Changes to This Privacy Notice

We may update this privacy notice from time to time. We will notify you of any changes by posting the new notice on our website.

Contact Us

If you have any questions about this privacy notice or our data practices, please contact us at:

- Email: info@ambleyouthproject.org
- Phone: 01665 712742
- Address: Amble Youth Project, Dilston Terrace, Amble, Northumberland NE65 0DT

Thank you for being a part of the Amble Youth Project, where we strive to create a safe and supportive environment for all our participants.